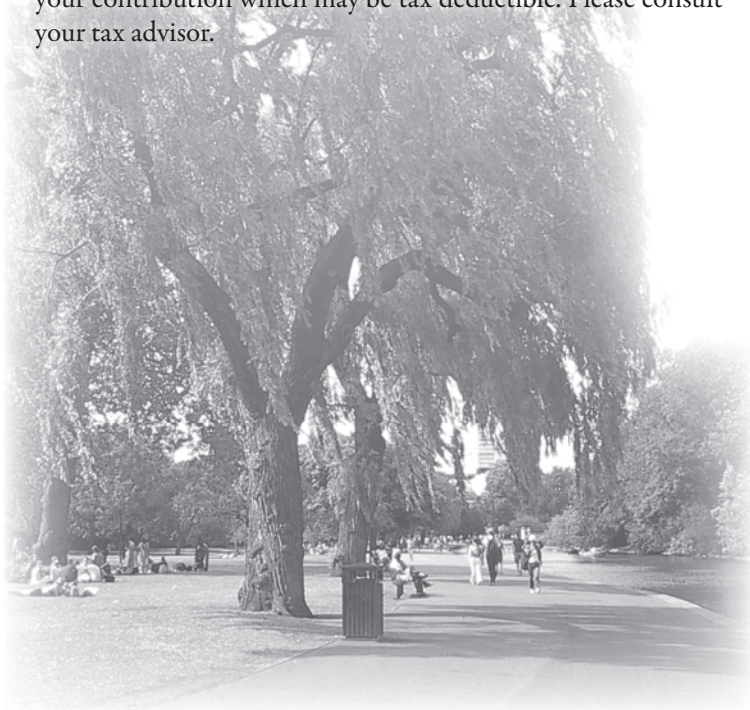


PURPOSE

The Goshen Joint Recreation & Parks Commission (GJRPC) manages Village and Town parks and runs recreation programs for residents of all ages. The Commemorative Giving Program has been established in response to the desire of residents and local businesses to contribute to the beautification of our parks and the continuation of our programs. Individuals and business members of the community can now donate to Goshen Parks by funding trees, park furniture, playground equipment or park projects. Donations to Goshen Recreation to fund sports programs, cultural programs or special events are also welcome. The GJRPC is honored when members of the community wish to recognize, honor and remember their friends, employees and loved ones by funding a memorial to them in one of our many parks. We are also proud to display plaques in our parks recognizing donation by local businesses that support the parks serving their community.



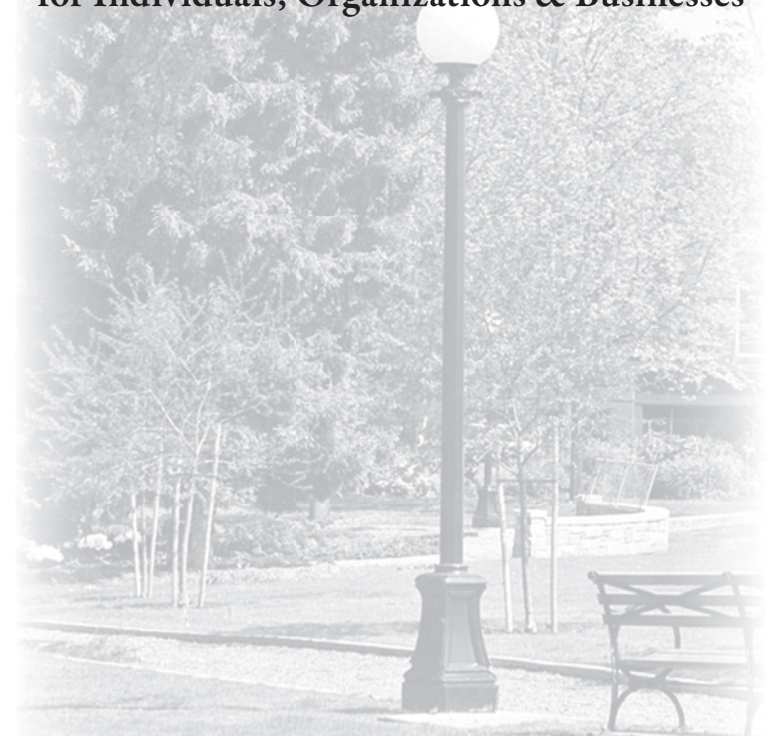
Guidelines have been developed in order to provide consistent policies and practices in keeping with the GJRPC's plan and its resource capabilities. The GJRPC will provide a receipt for your contribution which may be tax deductible. Please consult your tax advisor.



GJRPC
Village Hall
276 Main Street
Goshen, NY 10924

COMMEMORATIVE GIVING PROGRAM

for Individuals, Organizations & Businesses



A Program of the
Goshen Joint
Recreation & Parks Commission

GIFT GIVING CATEGORIES

TREES - New & Adopt-a-Tree

Parks and Recreation departments all over the United States receive numerous requests each year, from individuals, families, co-workers and friends, wishing to donate a tree to honor an individual or in memory of a loved one who has passed on. Businesses often wish to contribute to the local ecology and help their community defray some of the cost of park improvements by sponsoring tree plantings. Planting a tree provides a *living, growing legacy* benefiting the environment for years to come, providing food and shelter for wildlife and beauty for all those who pass by.

FURNITURE & EQUIPMENT

Commemorative furniture has become an increasingly popular way to pay tribute to or remember loved ones. For businesses, it is an elegant and productive means of advertising. The donation of these items also provides the GJRPC with an on-going resource to replace damaged items or add new items where needed. Commemorative items include, but are not limited to: benches, bleachers, picnic tables, pagodas, pavilions, playground equipment, dug-outs, scoreboards, field lights, fencing, etc.

MONETARY DONATIONS

The GJRPC welcomes cash donation in any amount. These donations can be earmarked for special park improvement projects, general park maintenance, recreation programs or special community events.

MONETARY DONATIONS

1. The GJRPC welcomes donations in any amount. Donation can be made to any of the following funds:

PARKS:

- a specific improvement project
- general park maintenance & beautification

RECREATION:

- a specific program or event
- general recreation programs and community events

2. A letter of appreciation from the Commission, and a press release to the local publication will acknowledge all such donations. Please note that the publication of all press releases is at the discretion of the editor, so they may or may not be published.
3. To make a monetary donation, complete a request form, which is available at the GJRPC office or online at the Recreation & Parks section: www.townofgoshen.org

TREE PROGRAM DETAILS

New Trees

1. Trees are purchased by the donor and planted by the Parks Groundskeeper. Donors will work with GJRPC staff to select the species and size tree appropriate for each location.
2. Donors will work with GJRPC staff on a planting location. Location requests will be honored if possible, but it must be in keeping with the GJRPC's master plan.
3. Requests to fund a commemorative tree may be made at any time of the year, but planting time (usually Spring or Fall) will be determined by the GJRPC.
4. The donor will be informed of the scheduled planting time and location in order to offer the opportunity for the donor to be present. Family and friends are welcome to hold a ceremony during or after the planting; however the GJRPC does not have the staff or resources to assist with the ceremony.
5. The cost of a commemorative tree will vary with its size and type. Once the tree species is chosen, donors will be responsible for paying the nursery directly for the purchase of the tree plus the delivery fee to the planting site. In addition, a one-time \$200 planting and perpetual maintenance fee payable to the GJRPC is required.
6. An engraved plaque identifying the species and donor or loved one may be installed according to the GJRPC standards near the commemorative tree. See insert for plaques sizes, materials and prices.
7. The GJRPC will take reasonable care to preserve in place all newly planted trees. Donors must realize, however, there may be conditions beyond the GJRPC's control that may threaten donated plantings. Trees are living things with limited life spans and are subject to natural disasters, vandalism, disease and abuse. The GJRPC will not replace a donated tree unless the tree dies within one year of planting.
8. The GJRPC maintenance staff will maintain all trees until they die, become a hazard or must be removed for a building project. If the tree must be moved, the donor will be notified of the new location. The memorial plaque will be moved with the tree.
9. To participate in the Commemorative Tree Program, complete a request form which is available at the GJRPC office or online at the Recreation & Parks section: www.townofgoshen.org

TREE PROGRAM DETAILS

Adopt-a-Tree

1. Established and newly planted trees may be adopted. In most cases, the risk of losing the tree to the elements is reduced. Adopting a tree means that you will be funding the care and maintenance of a tree that is already providing shade, oxygen and beauty to residents.
2. The one-time cost of adopting a tree is \$300.
3. For all other details, see New Trees.

FURNITURE & EQUIPMENT PROGRAM DETAILS

1. Opportunities exist for funding a bench, picnic table, bleachers, play equipment, pagodas, pavilions, dug-outs, field lights, fencing, mowers or other park equipment. All items must be constructed of materials approved by the GJRPC to meet its design and maintenance standards and/or its emphasis on the use of recycled materials. For photos of the standard bench and picnic table, along with prices, see the insert. Other furniture and equipment items can be viewed in catalogs available at the GJRPC office.
2. For an additional fee, items can be engraved by the manufacturer or adorned with a GJRPC approved commemorative plaque.
3. Requests to locate furniture or equipment in a specific spot will be considered, but the location must be in keeping with the needs of the setting as determined by the GJRPC.
4. The donor will be informed of the scheduled installation time and location in order to offer the opportunity for the donor to be present. Donors are welcome to hold a dedication ceremony.
5. The item will remain in use until it becomes so old that it is unsafe or aesthetically unacceptable. If the item must be discarded or relocated, the donor will be informed.
6. To participate in the Commemorative Furniture & Equipment Program, complete a request form which is available at the

GJRPC office or online at the Recreation & Parks section:

www.townofgoshen.org

